



37<sup>th</sup> Annual  
**VINTAGE VIRGINIA WINE & FOOD FESTIVAL**  
 Winery Application

Bull Run Regional Park, Centreville, VA  
 Saturday, June 2<sup>nd</sup>, 2018  
 Sunday, June 3<sup>rd</sup>, 2018

Mail the completed form and fees by **March 1, 2018** for logo inclusion on ALL promotional materials. Final acceptance deadline is **May 1st, 2018**. Acceptance notification will be emailed and mailed with promotional materials.

COMPANY			
CONTACT			PHONE
STREET	CITY	STATE	ZIP
EMAIL	WEB		

**PLEASE CHECK IF YOU ARE ALREADY A GOLD MEMEBER. PLEASE INCLUDE PROOF OF MEMBERSHIP WHEN SUBMITTING YOUR APPLICATION.**

1. Winery **MUST** be a Gold Level Member of Virginia Wineries Association. All dues must be current to be accepted. Questions about membership should be directed to Virginia Winery Association at [info@vawine.org](mailto:info@vawine.org).
2. Unless informed otherwise, a group remote license from ABC will be utilized. The license will satisfy the requirement for each winery to get an individual remote license. The group remote license must be displayed at each winery location.
3. Please email or fax proof of GENERAL Liability Insurance listing Trigger Agency and Virginia Wineries Association as additionally insured.
4. One 10' x 10' exhibit space and 1 table is complimentary for each winery.
  - Fees for each additional 10' x 10' exhibit space are as follows:

- We wish to reserve:
- 10x10 = \$0 with Gold Membership - includes 1 table
  - 1 Additional space = \$275 (Total 20' x 10') – includes 2 tables
  - 2 Additional space = \$550 (Total 30' x 10') – includes 3 tables
  - 3 Additional space = \$825 (Total 40' x 10') – includes 4 tables
  - 4 Additional space = \$1100 (Total 50' x 10') – includes 5 tables
  - 5 Additional space = \$1375 (Total 60' x 10') – includes 6 tables



6. Indicate here if you are planning to bring a generator: \_\_\_\_\_

7. List any special requests here: \_\_\_\_\_

Total amount of check included \$ \_\_\_\_\_

PAYMENT			
WE ACCEPT CHECKS MADE PAYABLE TO THE TRIGGER AGENCY OR CREDIT CARD: <input type="checkbox"/> MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> DISCOVER			
CARD NUMBER	EXP. DATE	SECURITY CODE	
HOLDERS NAME		AUTHORIZED SIGNATURE	
<input type="checkbox"/> PLEASE CHARGE MY CARD FOR THE FULL AMOUNT <input type="checkbox"/> PLEASE CHARGE MY CARD FOR THE DEPOSIT ONLY			

\*When using a credit card, a 50% deposit (per space) will be charged upon receipt of this application, and the remaining balance will be charged 60 days prior to the show. All final balances are due 60 days prior to the show. Company signature below and a deposit are required to secure space space.

SEE REVERSE FOR TERMS AND CONDITIONS

• TERMS AND CONDITIONS •

I UNDERSTAND THE FOLLOWING TERMS:

1. Exhibit space and sponsorship is recognized as an advertising / promotional service performed on behalf of Winery by Trigger Agency, LLC and the Virginia Wineries Association.
2. The space on which winery shall display and exhibit products shall be as shown on the official diagram for said event or such other space of equal size as the Management may hereinafter designate. Trigger Agency, LLC and the Virginia Wineries Association reserves the right to relocate any winery at any time for the benefit of the show. Winery must keep space staffed at all times.
3. The winery agrees to pay the sum above specified as follows: 50% due upon the execution of this agreement, and the remaining balance due by 60 days prior to the event. For all credit card payments, any balance due other than deposit will be automatically charged to the card on file 60 days prior to the event. Winery agrees to all credit card processing fees.
4. The actual occupation of the space is of the essence hereof. In the event the winery shall not occupy said space then and in such event Trigger Agency, LLC and the Virginia Wineries Association expressly authorized to occupy or cause said space to be occupied in such a manner as it may deem best for the interest of said event without any rebate or allowance whatsoever therefore to winery and without in any way releasing the winery from any liability hereunder, and the winery expressly agrees to pay the Management in the full sum hereinabove set forth.
5. Winery shall not, without prior written consent of Trigger Agency, LLC and the Virginia Wineries Association assign or sublet such space, or any part thereof, or move out his display before official closing of said show.
6. The conditions, rules and regulations adopted by Trigger Agency, LLC and the Virginia Wineries Association are made a part hereof and incorporated herein, and the winery agrees to be bound by each and every one of them; and Trigger Agency, LLC and the Virginia Wineries Association shall have full power in the matter of interpretation, amendment and enforcement of all said conditions, rules and regulations.
7. Winery is responsible for their own well-being and will carry all necessary insurance for their person and chattel while setting up, tearing down and exhibiting in the show.
8. Once an application is accepted by Trigger Agency, LLC and the Virginia Wineries Association no deposits will be refunded for any reason.
9. Specifically, Trigger Agency, LLC and the Virginia Wineries Association will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to any of the following causes:
 

(A) By reason of the enclosure in which the show or pageant is to be produced, being, before or during the show, destroyed by fire or other calamity.

(B) By any act of God, public enemy, strikes, statutes, ordinances or any legal authority, or any other cause beyond Trigger Agency, LLC's and the Virginia Wineries Association control.
10. That no agreement, respect of the matters herein contained, shall become a part hereof unless duly endorsed hereon.
11. In any case where an automobile or moving vehicle is a part of an Exhibitor's display, said vehicle is required to stay in place for all hours that the show is open. All keys to said vehicles will be surrendered to Trigger Agency, LLC and the Virginia Wineries Association move-in.
12. Final approval of this application is at the discretion of the Virginia Wineries Association.
13. As the individual executing this contract, I expressly represent that I have the authority to act as legal representative of winery and as such legally authorizes the exercise of this contract in its entirety. This contract is non-refundable, non-cancelable and non-transferable.
14. If winery disputes payment/payments applied to MC, VISA, DISC, or AMEX, and the dispute/inquiry is resolved in favor of Trigger Agency, LLC and the Virginia Wineries Association, winery will be subject to an additional administrative fee of \$500.00.
15. In the event that winery fails to meet its' financial and contractual obligations under this contract, Trigger Agency, LLC and the Virginia Wineries Association the matter to an attorney for collection, winery shall be responsible for legal fees at Fifteen Percent (15%) of the total amount due, all related court costs and all collection fees associated with all collection efforts.
16. I understand that my voice, name and image (and those of employees of my company) may be recorded by various mechanical and/or electrical means. I hereby release any claim I (or my company) might have in law or equity in connection with the utilization of such material by Trigger Agency, LLC and the Virginia Wineries Association. I hereby authorize Trigger Agency, LLC and the Virginia Wineries Association grant unto it or its assignees the absolute right to use said materials in connection with advertising, publicity, exhibitions, or, without limitation, any other purpose.

By signing below, signor for winery acknowledges that he or she has read, understood, and agrees to the language above and agrees to all Terms and Conditions and Rules and Regulations as published by Trigger Agency, LLC and the Virginia Wineries Association.

Authorized Signature	Date
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**Complete this form and return to our offices along with a 50% deposit (per space).**

**Reserve Your Space Today!**

**Call Jess Maczka at 800.830.3976 x108 or email at [jess@triggeragency.com](mailto:jess@triggeragency.com)**

**TRIGGER AGENCY**  
events • promotions

3539 Clipper Mill Rd.  
Baltimore, MD 21211  
FAX: (410) 878-9911

*drink. eat. relax.*